

CITY OF CARMEL-BY-THE-SEA

Capital Improvement Program:

Review Completed and Carry-Over Projects and First Review of Fiscal Year 2024/25 Projects

City Council Meeting March 5, 2024



FY 2024/25 CIP – Agenda

- Review CIP definition and sources of projects
- Review 15 CIP & 14 Operating Budget projects completed in FY 24
- Consider 4 projects to cancel/modify
- Review 14 carry-over projects
- Review initial CIP Projects for FY 2024/25:
 - 6 shovel-ready carry over projects requiring \$1.7M to construct
 - o 6 vehicle and equipment purchases (Vehicle and Equipment Fund)
 o 12 new CIP projects (Capital Fund)
- Introduction of Updated 5-year CIP



CIP Definition and Sources of Projects

CIP Definition:

- Over \$10,000
- Service life exceeding 10 years

Sources of Projects:

- ADA Transition Plan
- City Departments and Partner Organizations
- Climate Action/Adaptation Plans
- Coastal Engineering Study
- Council Strategic Priorities
- Facility Condition Assessments
- Storm Drain Master Plan, Update, and MTNP Stream Stability Study
- Street Saver Pavement Program



15 Completed CIP Projects in FY 24

No.	Asset Category	Project	City Funds	External Funds
1	Streets	FY22 Paving: Junipero, Santa Fe, San Carlos, Bike Route	\$878,000	\$364,000
2	Streets	Sunset Center – Retaining Walls - Design	40,000	
3	Facilities	ADA Upgrades, Year 6	20,000	
4	Facilities	City Hall Retaining Wall Repair	170,000	
5	Facilities	Electrical Panel Assessments (CH, FS, VL, Junipero)	75,000	
6	Facilities	Harrison Memorial Library Exterior Painting, Ltd Interior, and Sunset Center Exterior Painting	440,000	
7	Facilities	Sunset Center – 8 Bollards	20,000	
8	Facilities	Sunset Center Carpenter Hall Heater Replacement	45,000	
9	Facilities	Sunset Center Portico Concept Design	40,000	



15 Completed CIP Projects in FY 24

No.	Asset Category	Project	City Funds	External Funds
10	Forestry/Parks	MTNP Tank and Pump House Removal, Well Decom	121,000	
11	Forestry/Parks	Urban Forest Master Plan (Outreach and Ordinances continue)	75,000	
12	Fleet	2 Forestry Trucks & 2 PD Admin EV Vehicles	220,000	
13	Fleet	Police Radios Lease, Year 3	30,000	
14	Environment	Coastal Engineering Study, Phase 1	133,000	
15	IT	IT Servers	50,000	
		Totals	\$2,607,000	\$364,000



14 Operating Projects in FY 24

	No.	Asset Category	Project	City Funds	External Funds
Ī	1	Streets	San Antonio Pedestrian Pathway Repairs – Structural Design	\$25,000	
	2	Facilities	Park Branch Library Dumbwaiter Decommissioning	15,000	
	3	Facilities	Sunset Center Fire Pump Recirculation System	8,000	
	4	Facilities	Fire Station Deck Resurfacing	5,000	\$5,000
	5	Forestry/Parks	MTNP Tree Removals (2023 storm - 43 damaged trees),	75,000	
	6	Forestry/Parks	Scenic Pathway Gardeners (Reimburse Carmel Cares)	28,000	
	7	Forestry/Parks	Beautification - Ocean Ave. Medians Landscaping w/ Carmel Cares (Strategic Priority)	25,000	
	8	Forestry/Parks	Wildfire Risk Assessment Plan (Strategic Priority)	20,000	
	9	Forestry/Parks	Forest Hill Park and North Dunes Split Rail Fences	9,000	30,000
	10	Forestry/Parks	MTNP 11th Ave Footbridge, Entry Road, and Gate	8,000	
	11	Forestry/Parks	Forest Hill Park - Nature Play Equipment (Leadership Carmel Donation)	0	
	12	Environment	North Dunes Habitat Restoration, Year 8	60,000	
	13	Environment	Trash Containers: 20 Dual Trash/Recycle, 10 Trash Only	46,000	
	14	Environment	Storm Water Ordinances (Strategic Priority)	0	
			Totals	\$324,000	\$35,000



4 Projects to Cancel/Modify

No.	Asset Category	Project	Reason	Recommendation
1	Facilities	HML – Backup Generator	Cost Prohibitive	Cancel as Separate Project. Merge w/Master Plan
2	Facilities	HML – Carpet Replacement	Part of Master Plan	Cancel as Separate Project. Merge w/Master Plan
3	Facilities	Resilience Infrastructure \$83k	Part of PD Building Project	Transfer Funds to PD Project
4	Environment	North Dunes – Interpretive Signs	No Donor Funds	Defer until Donor Funds Committed



14 Carry-Over Projects (#1-8)

No.	Asset Category	Project	City Funds	External Funds
1	Fleet	Ambulance and Equipment (delivery late 2025)	\$275,000	\$50,000
2	Fleet	Fire Engine – Prepaid \$880k (delivery late 2025)	0	
3	Streets	FY 23 Concrete Street Repairs: Shovel Ready Supplemental Funding Needed FY 26, 27	564,000	441,000
4	Streets	FY 24 Paving Project: 60% Design, Shovel Ready July Supplemental Funding Needed	657,000	439,000
5	Drainage	Drainage System Repairs – 90% Design, Env & ROW IP Supplemental Funding Needed	580,000	
6	Drainage	MTNP – 3 Stream Stability/Drainage Projects – Bidding - Supplemental Funding Needed	85,000	178,000
7	Environment	Coastal Engineering Study, Phase 2	0	500,000
8	Environment	Shoreline Infrastructure Repairs – Staff to fix 5 Stairs; RFP for structural stairs, cost estimating & environmental permitting for all repairs	350,000	



14 Carry-Over Projects (#9-14)

No.	Asset Category	Project	City Funds	External Funds
9	Facilities	 Facility Renovation Projects Remaining: City Hall Roof Replacement – Shovel Ready Sunset Center Cottage Window Repairs – Shovel Ready Supplemental Funding Needed for Both 	160,000 100,000	
10	Facilities	Police Building Project	3,239,000	
11	Facilities	Sunset Center North Lot Electrical Panels – 60% Design	100,000	TBD
12	Library	Library Master Plan, Phases II-IV	100,000	TBD
13	Forestry, Parks	Scenic Pathway Hardscape Renovations	100,000	100,000
14	N/A	CIP Continency: \$337k spent on FY Paving, MTNP Tank/Welll, UFMP, Sweeper. Balance of \$163k earmarked for MTNP 3 Drainage Bid Award	500,000	
		Totals	\$6,810,000	\$1,708,000



Comparison of Carry-Over Funding

Total CIP Program	No. Projects	City Funds (Balance of)	External Funds (Balance of)	Total
FY 22 + 23 Carry Overs	25	\$6,676,000	\$1,122,000	\$7,798,000
FY 24 Carry Over	14	\$6,810,000	\$1,292,000	\$8,102,000

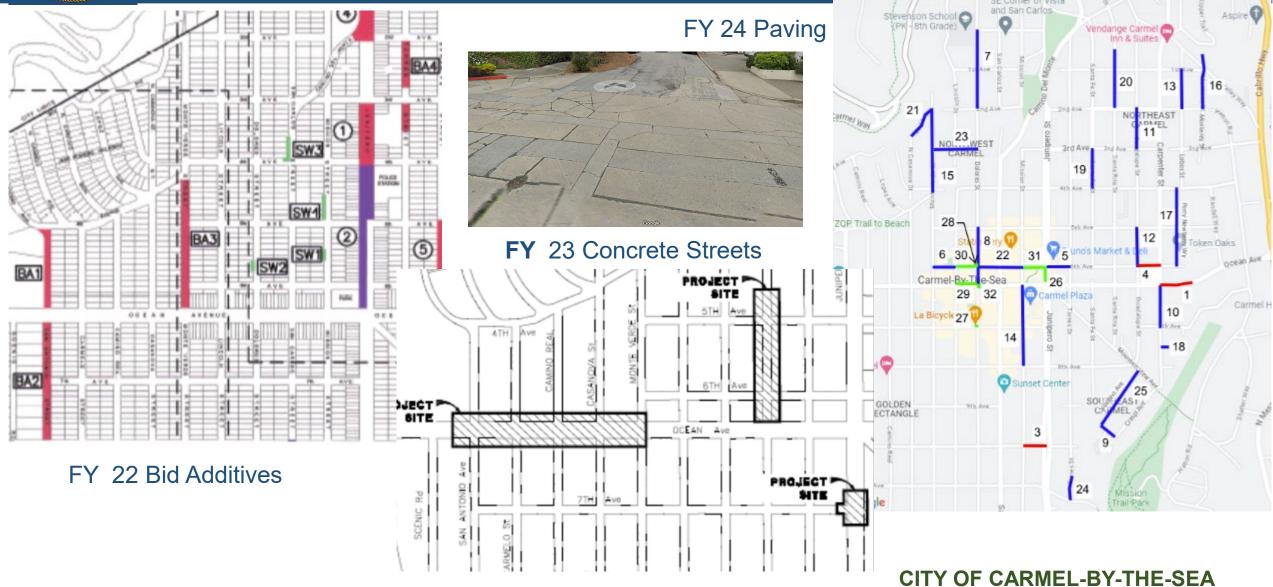


Supplemental Funding Needs FY24/25

No.	Shovel Ready Carry Over Projects	Construction Cost	Available Funding	Additional Funding Needed
1-2	FY22 Bid Additives + FY24 Paving	\$2,517,000	\$1,417,000	\$660,000 FY 25 MOE
	FY25 TAMC Match		440,000	
3	Drainage System Repairs (4)	1,052,000	414,000	\$638,000
4	MTNP 3 Stream Stability/ Drainage Projects	510,000	408,000	102,000
5	City Hall Roof Replacement	350,000	183,000	167,000
6	SC Cottage Window Repairs	200,000	100,000	100,000
	Additional Allocation Needed	\$4,629,000	\$2,962,000	<u>\$1,667,000</u>



FY 22, 23, 24 Street Projects



Supplemental Funding - Streets

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No.	Carry Over Street Projects	Construction Cost	Available Funding	Additional Funding Needed
	FY 22 Paving : (Junipero, Santa Fe, San Carlos, Bike Route, 4 S/Ws)	Under Construction		
1	FY 22 Bid Additives : (San Antonio, 2 – 8, MV, 2 – Ocean, Torres 2 – 4)	\$835,000	\$0	\$835,000
2	FY 24 Paving : 4 Overlays, 21 Slurry, 5 Sidewalks)	1,682,000	918,000	764,000
	FY 23 Borrow Funding	0	499,000	
	FY 25 Funding – No New Project	0	MOE 660.000 TAMC 440,000	
	Total	\$2,517,000	\$2,517,000	0
3	FY 23 Concrete Streets: (Ocean, Monte Verde-San Antonio, San Carlos – 5-6, Junipero/7 th)	2,815,000	293,000	
	FY 26 & 27 Funding, No New Projects		MOE 1,320,000 TAMC 880,000	322,000



6 Potential V&EF Projects FY 24/25

No.	Asset Category	Project	City Funds	External Funds
1	IT	Council Chambers AV Upgrade	\$60,C	000
2	IT	Core Networks (2016 Arista Switches expire)	50,0	000
3	IT	Network Firewalls (2017 end of useful life)	180,0	000
4	Fleet	Police Radios, Year 4 of 6	30,0	000
5	Fleet	Police EV Patrol Vehicle (2017)	75,0	\$15,000
6	Fleet	Public Works Dump Truck (1995)	150,0	000
		Το	al \$545,0	\$15,000



12 Potential CIP Projects FY 24/25

No.	Asset Category	Project	City Funds	External Funds
1	Drainage	Junipero Bypass Drainage Project – Design	\$175,000	
2	Streets	San Antonio Pathway Reconstruction – PM, Construction	275,000	
3	Streets	Sunset Center Retaining Walls – PM, Construction	550,000	
4	Streets	Lincoln/Fourth Trestle Bridge – Env & Design	175,000	
5	Facilities	Sunset Center Portico – PM, Design & Construction	450,000	
6	Facilities	Vista Lobos: 3 EV Charging Stations and Building Electrical Panel – Construction	400,000	\$60,000
7	Facilities	ADA Upgrades, Year 7	20,000	
8	Facilities	Norton Court Garage Security Access System	15,000	



12 Potential Projects FY 24/25

No.	Asset Category	Project	City Funds	External Funds
9	Forestry/Parks	MTNP Laiolo Bridge and Path Realignment – Env & Design	175,000	
10	Environment	Shoreline Wall: Fourth Ave Outfall – PM, Env & Design	250,000	
11	Library	Park Branch Library – Windows and Dry Rot	45,000	
12	Contingency	CIP Contingency FY 25	400,000	
		Totals	\$2,880,000	\$60,000



Potential FY 25 Projects



Dump Truck





Junipero Drainage Bypass



Potential FY 25 Projects



San Antonio Pathway



Sunset Center Retaining wall Repairs



Potential FY 25 Projects



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Sunset Center Portico

> Lincoln/Fourth Trestle Bridge





Shoreline: Fourth Avenue Outfall



Total Funding for FY 24

Total CIP Program	City Funds	External Funds
14 Carry Over FY 24 Projects	\$6,810,000	\$1,708,000
FY 24 Supplemental Funding – Shovel Ready Projects	1,667,000	440,000
6 New FY 25 Equipment/IT Projects	545,000	15,000
12 New FY 25 CIP Projects	2,880,000	60,000
32 Projects Totals	\$11,902,000	\$2,223,000

General Comments:

- 1. Supplemental and Funding for 18 new FY 25 projects = \$5,092,000; Should be reduced!
- 2. Staff completed 14 CIP Projects in FY 23 and 15 in FY 24
- 3. 14 Carry Over Projects is a full year of backlog

City of Carmel-by-the-Sea															
	re				5-Year Capita										
					Excluding Oper										
		EXTERNAL FUNDING		2/23/24	For March 5,	2024 Co	uncil Meeting								
Catholica		Lost Flored Vers	FY 23/24		Year 1	Year 1	Year 2	Year 2	Year 3	Year 3	Year 4	Year 4	Year 5	Year	
Category		Last Fiscal Year FY 2023/24	Budget	Status	FY 2024/25	Estimate	FY 2025/26	Estimate	FY 2026/27	Estimate	FY 2027/28	Estimate	FY 2028/29	Estin	
Contingency		CIP Contingency	500	Carry Over	CIP Contingency	400	CIP Contingency	250		250			CIP Contingency	Lauri	250
\$1,900			\$ 500			\$ 400		\$ 250		\$ 250		\$ 250		\$	250
		Drainage System Repairs (4)	580	Carry Over	Drainage Repairs - Supplemental	638	Junipero Bypass Construct Ph 1	750			Drainage Repairs - Design		Drainage Repairs Construct		800
Drainage					Junipero Bypass Pipe - Design	175			4th Ave CDS - Design	75	4th Ave CDS - Construction	450		<u> </u>	
\$4,718			\$ 580			\$ 813		\$ 750		\$ 1,075		\$ 700			890
54,710		FY 22 Paving Overlay/Micro Surf	543	Done	FY25 Paving Allocate to FY22 & FY24	\$ 650	FY26 Allocate to Concrete Streets		FY26 Allocate to Concrete Streets		FY28 Paving, Bike, S/W		FY29 Paving, Bike, S/W	•	700
Streets		TAMC: SB1, X, HUTA, RSTP	335	Done	TAMC: SB1, X, RSTIP, HUTA	440	TAMC: SB1, X, RSTIP, HUTA	445	TAMC: SB1, X, RSTIP, HUTA		TAMC: SB1, X, RSTIP, HUTA	455			460
		SC - Retaining Walls - Design	40	Done	SC Retaining Walls - Construction	550	Resurface Parking Lots	300		70	Resurface Parking Lots	300			
		FY 23 Concrete Street Repairs	564	Carry Over	San Antonio Pathway - Construction	275			Pavement Survey Update	30					
		TAMC: SB1, X, RSTIP, HUTA	441	Carry Over	Lincoln/4th treatle bridge - Design, Env	175	Lincoln.4th treatle bridge - Const	825		l				<u> </u>	
		FY24 Paving Overlay, Slurry, S/W TAMC: SB1, X, RSTIP, HUTA	657	Carry Over Carry Over						<u> </u>				<u> </u>	
\$11,194			\$ 3,019			\$ 2,100		\$ 2,240		\$ 1,230		\$ 1,445		\$	1,160
		ADA Updates - Year 6	20	Done	ADA Updates - Year 7	20	ADA Updates - Year 8		ADA Updates - Year 9 Scout House Relocation		ADA Updates - Year 10 Scout House Renovation		ADA Updates - Year 11	<u> </u>	25
Facilities		City Hall Retaining Wall Repair Elect Panels (CH, FS, VL, Ocean)	170	Done	Vista Lobos: EV Chargers & E Panel	400	Scout House Relocate-PM, Env, Des Assess Facilities (Flanders, RRs)		Scout House Relocation Sell Scout House Property	350 TBD	acout house Renovation	500		<u> </u>	<u> </u>
		Sunset Center Ext Painting	250	Done	3CE EV Chargers & Electrical		Fire Station Painting		Flanders Structural Repairs		FS FCA: Roof, Windows, Alarm	500		<u> </u>	—
		Sunset Center - 8 Bollards	20	Done	Norton Garage - Secure Access		Design Repairs - CH, FS per FCA	150	CH FCA: Fire, Doors, Lighting	400		225			
		SC - Carpenter Hall Heater	45	Done			Fire Backflows to Code (3 bldgs)	150	Park Restroom Repairs	100					
		Sunset Center - Portico - Design	40	Done	Sunset Center Portico Construction	450	Sunset Ctr Painting, Ph 2	250						L	
		Police Building Project	3,239	Carry Over	PD/PW Gen Cover (PD)	-	Police Building Project - Design	1000	Police Building - Construction	10,000	Police Building Construction	10000	PW Building Reno - Design	<u> </u>	1,000
		Resilience Infr. Pilot Design City Hall Roof Replacement	160	Merge wIPD Carry Over	City Hall Roof - Supplemental	167				<u> </u>				<u> </u>	
		Sunset Ctr Cottage Windows	100	Carry Over	Sunet Ctr Cottage Windows - Suppl	100									
		Sunset Center - N Lot Electrical	100	Carry Over											
\$30,911			\$ 4,304		MTMB Lalata Bridge Free Brater	\$ 1,212	MTND Lalla Daldas Constant	\$ 2,005		\$ 11,120		\$ 11,245		\$	1,025
Forestry,		WTNP Tank & Well Demo Urban Forest Master Plan	121	Done	MTNP Laiolo Bridge - Env, Design	125	MTNP Lailo Bridge Construct	125		<u> </u>				<u> </u>	
Parks & Beach		Urban Forest MP CalFire Grant	150	Done											—
		N Dunes Split Rail + Signage	25	Fence Done	MTNP - 3 Drainage Supplemental	102	MTNP Stream Projects 4-5 Design	125	MTNP - Stream 4-5 Construct	500	MTNP-Stream 6-7-Design	150	MTNP-Stream 6-7-Design		600
		MTNP - Stream 3 Drainage	85												
		WTNP - Stream 3 Drainage Grant	178	Carry Over						I		L		L	-
		Scenic Pathway Hardscape Scenic Pathway Hardscape (CC)	100	Carry Over Carry Over						l		l		<u> </u>	-
\$2,561		scenic Patriway naroscape (CC)	\$ 834	Carry Over		\$ 227		\$ 250		\$ 500		\$ 150		\$	600
		Radios Lease, Year 3	30	Done	Radios Lease, Year 4		Radios Lease, Year 5		Radios Lease, Year 6	30					
Fleet &		2 Forestry & 2 PD Vehicles	220	Done	PW Dump Truck (1995)		Forestry Bucket Truck (1995)	225	Facilities Truck EV (2007)	85	Streets Pickup EV (2005)	75	Streets Pickup EV (2012)		75
Equipment		EV Vehicles - 3CE Grants	25	TBD	Police EV Patrol (2017)	75	Fire Vehicle EV (2010)		Fire Inspector Vehcile EV (2012)		Forestry Water Truck (1994)		PD Detective Veh EV (2017)		75
(Vehicle &		Ambulance & Equipment/AED Ambulance (Donation)	275	Carry Over	EV Vehicles - 3CE Grants	15	Ambulance - Balance of \$410k		PD Admin Vehicle EV (2013)		Streets Patch Truck (1999)		PD Patrol Vehicle EV (2020)	<u> </u>	75
Equipment Fund)			50	Carry Over			Ambulance Heart Monitor PD Motorcycle EV (2008)		PD Animal Control Veh (2009) PD Radar Trailer (2009)		PD Patrol Vehicle EV (2019)	75		<u> </u>	
		Fire Engine (Prepaid \$880k)	0	Carry Over			EV Vehicles - 3CE Grants		EV Vehicles - 3CE Grants		PD Parking Vehicle EV (2014) EV Vehicles - 3CE Grants	40	EV Vehicles - 3CE Grants		35
								20							
\$2,470			\$ 600		\$ -	\$ 270	s -	\$ 500		\$ 395		\$ 445		\$	260
		Coastal Engineering Study, Ph I	133	Done			Climate Action Plan Projects	50			Climate Action Plan Projects	50		L	50
Environmental & Climate Change		Coastal Engineering Study, Ph 2 Undergr. Utility Dist. (Rule 20A)	500	Carry Over Carry Over			Energy Upgrades	50	Energy Upgrades	50	Energy Upgrades	50	Energy Upgrades	<u> </u>	50
		Shoreline Inf Repairs, Stairs		Carry Over	Reconst. 4th Outfall - Env, Design	250	Reconst. 4th Outfall - Const	900							
							Shoreline Inf Repairs - Const 1	750	Shoreline Inf Repairs - Const 2	750	Shoreline Inf Repairs - Const 3	750			
							Shoreline Inf Repairs - Design 2	150	Shoreline Inf Repairs - Design 3	150					
\$5,750			\$ 1,650	Carried	S - Core Networks	\$ 250	5 - IT Network Refresh	\$ 1,900	IT Equipment	\$ 1,000	IT Equipment	\$ 850	IT Equipment	\$	100
17		HML Generator	-	Cancel	Network Firewalls			50	GIS Upgrades	75	in a quipment	80			85
(Vehicle &		IT Servers			Council Chambers AV Upgrade		PD Records Management	200							
Equipment Fund)															
\$920			\$ 50		\$ -	\$ 290		\$ 310		\$ 105		\$ 80		\$	85
		HML Carpet	-		PBL - Windows, Dry Rot	45								—	
Library		HML Exterior + Part Interior Paint Library Master Plan - Phases 2-4	140	Done Carry Over	Library Master Plan Supplemental	700	MP Project #1 - Construction MP Project #1 - Donations		MP Project #2 - Design MP Project #2 - Donations	200	MP Project #2 - Construction MP Project #2 - Donations	200	MP Project #3 - Design MP Project #3 - Donations		200
		clonary master man - mases 2-4	100	Carry Over	Conary waster man Suppremental	180	are endject en - Donations	800	are project #2 - Donations	800	are Project #2 - Donations	800	mr Project #3 - Donations		960
\$4,285			\$ 240			\$ 45		\$ 1,000		\$ 1,000		\$ 1,000		\$	1,000
Grand Totals	\$64,709		\$11.777			\$5.607		\$9,205		\$16.675		\$16,165			\$5.280
City Funding	\$56,184		\$8,892			\$5,092		\$7,940		\$15,395		\$14,880	-		\$3,985
External Funding	\$8,525		\$2,885			\$515		\$1,265		\$1,280		\$1,285			\$1,295



5-Year CIP: Funding Needs Years 2-5

Asset Category	Major Projects	Estimate Years 2 - 5
Drainage	Junipero Bypass, 4 th Ave. CDS, Priority Repairs	\$3,325,000
Street Improvements	Concrete Streets, FY 28, 29 Paving	5,250,000
Facilities	Police Building, Scout House Relocation, City Hall, Fire Station and Sunset Center Repairs, ADA	25,145,000
Forestry/Parks	MTNP 2-4 Stream Stability Projects, Laiolo Bridge	1,500,000
Fleet	Ambulance, Bucket, Water, and Patch Trucks	1,600,000
Environment	Shoreline Repairs: Fourth Ave Outfall, Structural Stairs, Revetments, Climate Action Projects	3,850,000
IT	Ongoing Equipment and Updates, PD Records	580,000
Library	Master Plan Renovations	4,000,000
Contingency	Contingencies	1,000,000
	Total Needs	\$46,250,000



Recommendations/Council Direction

- Accept 15 FY 24 CIP projects completed in FY 24
- Accept 14 FY 25 Operating Budget projects completed in FY 24
- Tentatively approve 4 projects to cancel/modify
- Tentatively approve 14 carry over projects from FY 24 into FY 25
- Tentatively approve Supplemental Funding for 6 of the carry over projects that are shovel-ready
- Refine initial list of 6 Equipment/IT Projects for FY 25 to meet budget
- Refine initial list of 12 CIP Projects for FY 25 to meet budget
- Guidance for first review of 5-year CIP
- Return in April for 2nd Review and Impacts to FY 25 Budget forecast

Questions?